

# Solar Install

(Net Metering)

# CHECKLIST

## POLICY

Any customer planning to install solar in the boundaries of Provo City Power has to conform to policy **12.03.080**:

*Generation or Transmission of Electricity by Entities Other than Provo City*, and must submit appropriate forms and agreements for review.

### IMPORTANT TO NOTE:

*The entire permitting process can take approximately three months from start to finish before the final inspection and the new meter is installed. This timeline **does not** represent or include the solar company installation timeline or process.*

## STEP

# 1

## FORMS & AGREEMENTS

**a.** All forms and agreements must be filled out in their entirety and submitted to Provo Power.

**b.** In addition, a separate request for a building permit needs to be made to Community Development for further review and approval.

ESTIMATED

# 30

BUSINESS  
DAYS

## BUILDING PERMIT APPROVAL

Please allow up to 30 business days for approval of the building permit. Upon approval from Community Development, the customer can initiate solar installation.

## STEP

# 2

## INSPECTION

Once the solar panel installation is complete, the customer needs to schedule an inspection with community development.

ESTIMATED

# 30

BUSINESS  
DAYS

## FINAL INSPECTION

After Step 2 has been completed, Provo Power will conduct one last electrical inspection and upon approval, the new meter will be installed and activated. Upon request, a completion letter will be given to the customer.

## STEP

# 3

## GENERATE ELECTRICITY

Congratulations! You are generating your own electricity! Now you can sit back and watch your net meter work for you.